



ACADEMIC SENATE

Approved Minutes

April 17, 2017

Board Room

3:00 pm – 5:00 pm

1. Call to order	The meeting was called to order by Vice President Jaimez at 3:03 pm.
2. Roll Call	<p>Academic Senate: LaNae Jaimez (Vice President), Erin Duane, Nick Cittadino, Terri Pearson-Bloom, Marivic Macalino, Janene Whitesell, Ken Williams, Joel Powell, Sabine Bolz, Scott Parrish, Andrew Wesley, Narisa Orosco Woolworth, Ricky Marshall, and Cristina Young.</p> <p>Guests: Celia Esposito-Noy (Superintendent-President) and David Williams (Consultant of Academic Affairs).</p> <p>Absent: Michael Wyly (President), Lue Cobene, Amy Obegi, and Rusty Mayes.</p>
3. Agenda approval	Senator Wesley motioned to approve the agenda of April 17, 2017. It was seconded by Senator Whitesell. The motion passed unanimously.
4. Approval of Minutes	Senator Whitesell motioned to combine the approval of the minutes of March 20, 2017 and April 3, 2017. It was seconded by Senator Andrew. The motion passed unanimously.
5. Comments from the Public	There were no comments from the public.
6. AS President Update	President Michael Wyly was not able to attend this meeting.
7. Superintendent Report	Superintendent-President Celia Esposito-Noy announced that she will be recommending David Williams to the Board of Trustee, as the new Vice President of Academic Affairs. She provided the following hiring updates: (1) Second level interviews will be scheduled for English, Biotech and AMP; (2) DE interviews occurred on the third week of April; and (3) the Dean of Math and Science interview is in progress, with Dean Morinec as chair. The Superintendent's goal is to finalize employment for all opened management positions by July 1, 2017. She cordially invited the Senators to a pre-commencement gathering she will be hosting on May 25 th from 2pm to 4pm. Also, for safety reasons, she stated that funding will be allocated for field trip transportations from the general funds. She dissuaded faculty from transporting their students in their vehicle due to liability reasons. The Superintendent-President clarified that if students couldn't afford to pay for a field trip, it is SCC's responsibility to pay for an alternative activity.

8. VP of Academic Affairs Report

David Williams, Consultant of Academic Affairs, shared catalogs will be available later than expected. However, updates will be available in two weeks. Limited number of catalogs were ordered to encourage students and staff to use SCC’s online catalog.

9. Consent Agenda – Action Item

There were no items on this section.

10. Action Items, Including Items Removed From Consent

10.1 Resolution Regarding Commencement

Vice President Jaimez read, “Resolution of Graduation 2017,” (see attached document). She encouraged the Senators to attend this year’s commencement to celebrate the College and students’ achievements. Senator Pearson- Bloom motioned to approve the resolution. It was seconded by Senator Whitesell. Senator Wesley abstained. The motion passed with majority of the vote.

10.2 Hiring Manual

Vice President Jaimez presented a draft of the Hiring Manual to the Senators for action. Senator Young and Senator Bolz requested clarifications on the languages/definitions used regarding diversity pool and equity. Also, the Senators required more information regarding Equivalency. Senator Pearson-Bloom motioned to defer the approval of the Hiring Manual until further information were provided to address concerns mentioned above. It was seconded by Senator Wesley. The motion to defer the approval passed unanimously.

11. Information/Discussion Items

11.1 Election Results

Vice President Jaimez stated that election for Adjunct representative will be finalized on April 28th and result will be provided on May 1st.

Role/School	Name	Term
Academic Senate Vice President	Joel Powell	Spring 2018
Secretary/Treasurer/(At-Large)	Erin Duane	2017-2019
School of CTE & Business	Ricki Marshall	2017-2019
School of Health Sciences	Anne Niffenegger (new)	2017-2019
School of Liberal Arts	Janene Whitesell	2017-2019
School of Mathematics & Science	Margarita Molnar (new)	2017-2019
School of Social & Behavioral Sciences	Saki Cabrera (new)	2017-2019
Adjunct Representative	Election Closes on April 28th	2017-2019
Curriculum Committee Chair	Jim DeKloe	2017-2020

11.2 High School Articulation Agreement/Procedure Update

Vice President Jaimez presented President Wyly’s proposed procedural elements for High School Articulation (see attached document). VP Jaimez requested the taskforce members, (Joel Powel, Andrew Wesley, Curtiss Brown, and David Williams (or a faculty designated by David Williams)), to review the document and to provide an update by May 15th.

11.3 Identification of Faculty Marshall

The following Senators volunteered to be Marshalls at the commencement ceremony: President Wyly, Vice President Jaimez, Senator Cittadino, Senator

	Pearson-Bloom, Senator Whitesell, Senator Duane, and Senator Macalino, as an alternate.
11.4 Tenure Tea Update	If approved, Vice President Jaimez recommended to combine Tenure Tea with the Superintendent-President's pre-commencement gathering. The following Senators were assigned to this taskforce: Nick Cittadino, Janene Whitesell, and Erin Duane.
11.5 Nursing Department: AND/Military-Trained Healthcare Personnel	Erin Craig, Director of Nursing, presented SB466 Registered Nurse (see attached document). This document requires nursing schools to have a policy in place for military personnel to receive credit for medical experience gained in the military. However, it will not guarantee their placement and will still have to go through the application process. In preparation for this, she had requested to increase the number of students accepted in the program. Erin Craig confirmed that they will be using existing policies and procedural languages for this process.
11.6 Peer Review Assessment Survey/Task Force Assignment	The following Senators volunteered to be part of the Peer Review taskforce: Joel Powell, Terri Pearson-Bloom, Cristina Young, and Michael Wylie.
11.7 Academic Senate Meeting on May 8 th (tentative)	Vice President Jaimez announced the possibility of a third meeting in May due to the amount of documents that the Senators needed to review and approve. The tentative meeting will be on May 8 th .
12. Reports	
12.1 Assessment Committee Update	Amy Obegi was not able to attend this meeting.
12.2 FD Committee Update	Vice President Jaimez announced Flex Day will be on August 10 th and October 10 th . She will be soliciting optional Flex Day activity from faculty. VP Jaimez stated that two to four faculty will have opportunities to attend professional development conferences in Portland and Santa Barbara in the months of June and July. If interested, faculty will need to submit a letter of interest and if chosen he/she will be asked to present at Flex Day.
13. Other Committees	
13.1 Accreditation Self-Study Updates	VP Jaimez reminded the Senators to review Accreditation documents on Canvas. This item will be on our May 1 st agenda. Senator Young inquired if the documents could be viewed on other media than Google Docs. David Williams informed Senator Young that he will communicate her concerns to the Accreditation team and provide options.
14. Upcoming Items and/or Action Reminder	
	14.1 Curriculum – Curtiss Brown (1 st meeting of the month). 14.2 Basic Skills – Joshua Scott (1 st meeting of the month). 14.3 Distance Ed – TBD (2 nd meeting of the month).

15. Adjournment

Senator Macalino motioned to adjourn the meeting. It was seconded by Senator Pearson-Bloom. The meeting adjourned at 4:43pm.

Documents Reviewed At This Meeting:

1. Resolution for Graduation 2017
2. Proposed Procedural Elements For High School Articulation by President Wyly.
3. SB466 Registered Nursing

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:

April 17, 2017

May 1, 2017

May 15, 2017